Plan for Reopening Schools
2021-22

Savanna School District

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This document is subject to change in accordance with state guidelines.
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Superintendent’s Message

We’re very excited that our schools will return to a regular schedule of in-person learning when school resumes on August 9, 2021. Rest assured that we will take every precaution to keep your children safe at school following health guidelines in place when we reopen.

The state recently released the Updated California Department of Public Health guidance for K-12 schools. As a reminder, COVID-19 health requirements are set by state and county health officials, and school districts are required to follow the guidance in order to operate in-person instruction. This new guidance updates previous versions in a few important ways and makes it possible for all students to return to a full in-person school schedule. These updates include the following:

• Face masks are a mandatory requirement for students while indoors at school.
• All adults in a school setting are required to wear a face mask when sharing indoor spaces with students.
• If a person is exempt from wearing a face mask due to a medical condition or if a face mask cannot be used for instructional or developmental reasons, the person must wear a non-restrictive alternative such as a face shield with a drape on the bottom edge.
• Face masks are not required (optional) while outdoors at school, including before and after school, during recess, during outdoor PE classes, and at lunchtime.
• Face masks will be required while students are riding the school bus to and from school.
• Physical distancing is not required as long as other mitigation measures, such as the universal wearing of face masks, are fully implemented.

Masking indoors also greatly reduces quarantine restrictions for anyone who may be exposed to COVID-19 as long as they remain asymptomatic, reducing interruptions to in-person instruction.

The CDPH will continue to assess COVID-19 conditions and determine no later than November 1, 2021, whether to update the indoor mask requirement.

One of the most important tools we have to help keep each other safe is getting vaccinated. People are considered fully vaccinated two weeks after their second dose in a two-dose series, such as the Pfizer or Moderna vaccines, or two weeks after a single-dose vaccine, such as the Johnson & Johnson vaccine. Vaccines are readily available and details on your nearest vaccine location can be found at COVID-19 Vaccine Distribution Channels. For additional information please visit the Orange County Healthcare Agency Vaccine Resources Webpage.

Ensuring the health and safety of our students, staff, and school community has always been a top priority in the Savanna School District. Throughout the 2021-22 school year, we will continue to make every effort to maintain a safe and healthy environment for our students and staff while adhering to all state health and safety requirements. We appreciate your understanding that school districts are required to follow state mandates and are not permitted to implement less restrictive measures. We also understand that families have different viewpoints when it comes to mask mandates in schools. Those who have strong feelings on this subject should share their views with state officials.

We are deeply indebted to our school community for its ongoing support during the COVID-19 pandemic and will continue to provide updates on our website as further information is received from the state.

Dr. Sue Johnson
Superintendent of Savanna School District
Health and Safety Protocols

The safety of staff and students is Savanna School District’s first priority. Schools have been thoroughly cleaned, sanitized and disinfected, and Savanna will continue to adhere to all necessary safety precautions. In addition to the deep cleaning of the school sites before staff and students return, the steps outlined below will be implemented on a routine basis to sanitize and disinfect:

- **Disinfecting classrooms will be completed nightly using the electostatic magnetic fogger.**

- **Regular cleaning schedules will be followed as in 2019-2020.**

- **Signs will be posted in workplaces and common areas, emphasizing basic infection-prevention measures, including hand-washing signs in restrooms.**

- **Sanitizing stations will be located throughout each school including at the school entrance, in the lunch area, on playgrounds, and in each classroom.**

- **Soap and water at the sink are part of our standard in each classroom; these will be kept supplied.**

- **Staff and students will be expected to wash/sanitize their hands regularly.**

- **An informational video on the proper way to wash hands can be found on the district’s website here.**

- **Schools and workplaces will maintain adequate supplies to support healthy hygiene behaviors. Cleaning and disinfectant products align with the Environmental Protection Agency-approved list. Custodians will follow product instructions and Cal/OSHA requirements, including proper ventilation during cleaning and disinfecting.**

- **The District shall ensure that all HVAC systems will operate consistent with CDPH guidelines. As per Cal/OSHA guidelines, the highest level of filtration efficiency compatible with the existing ventilation system shall be utilized.**

- **Injury, Illness, and Prevention Plans for each district site are available on the district’s website here.**
Other Safety Considerations

- Staff members will complete mandated COVID-19 online trainings.
- Schools will follow guidelines developed by the California Department of Public Health for cleaning and disinfecting school campuses.
- Drinking fountains are available throughout the school including in classrooms.
- Water will be available for students to use for handwashing as well as filling any water bottles they bring from home. In addition, each site has a water bottle filling station near the lunch area.
- Electrostatic magnetic foggers will be used in order to reduce the spread of viruses.
- Plexiglass barriers will be available in classrooms and in Technology Learning Centers. Teachers may choose to utilize the plexiglass barriers between student desks in classrooms.
- Signage will promote healthy hygiene practices and reminders to stay home when ill. Students will be encouraged to bring refillable water bottles.
- A full listing of all chemicals utilized on school campuses, along with Safety Data Sheets, is available on the district’s website here.
In accordance with the California Department of Public Health’s (CDPH) Guidance for Face Coverings:

- Face masks are a mandatory requirement for students while indoors at school.
- All adults in a school setting are required to wear a face mask when sharing indoor spaces with students.
- If a person is exempt from wearing a face mask due to a medical condition or if a face mask cannot be used for instructional or developmental reasons, the person must wear a non-restrictive alternative such as a face shield with a drape on the bottom edge.
- Face masks are not required (optional) while outdoors at school, including before and after school, during recess, during outdoor PE classes, and at lunchtime.
- Face masks will be required while students are riding the school bus to and from school.
- Students and staff should be frequently reminded not to touch the face mask and to wash their hands frequently.
- An informational video on the use of face masks is available on the district website here.
- The video provides information for all staff and families on proper use, removal, and washing of cloth face masks.
- Students who inadvertently fail to bring a face mask to school will be provided a face covering.
Health Screenings & Testing

• Parents will be asked to continue screening children at home until further notice to help ensure that individuals with COVID-19 symptoms do not come onto campus.

• Parents will be expected to keep children home from school when they have a fever of 100.4 degrees.

• Parents shouldn’t send their child to school if they’ve been exposed to anyone with a contagious disease within the past 14 days.

• Children shouldn’t be given fever reducing medication prior to coming to school; they should stay home if they have a fever.

Parents should screen children prior to sending them to school as follows:

• Cough
• Shortness of breath or difficulty breathing
• Chills
• Unusual fatigue
• Muscle or body aches
• Congestion or runny nose (not due to seasonal allergies)
• Sore throat
• Headache
• New loss of taste or smell
• Nausea
• Vomiting
• Diarrhea

• An informational video on Staying Home When You’re Sick can be found on the district’s website here.

• Take-home COVID-19 testing kits (PCR test) will be provided to all students and staff free of charge when concerns about exposure arise.
Quarantine Requirements

- Staff members who test positive will be referred to the District Nurse. The District Nurse and personnel office will work with the Orange County Health Care Agency for contact tracing and notification of those with potential exposure.
- Per AB 86 (2021) and California Code Title 17, section 2500, schools are required to report COVID-19 cases to the local public health department.
- The local health department will assist with contact tracing and investigation.
- When both parties were wearing a mask in the indoor classroom setting, unvaccinated students who are close contacts (more than 15 minutes over a 24-hour period within 0-6 feet indoors) may undergo a modified 10-day quarantine as follows. They may continue to attend school for in-person instruction if they:
  i. Are asymptomatic;
  ii. Continue to appropriately mask, as required;
  iii. Undergo at least twice weekly testing during the 10-day quarantine; and
- Quarantine recommendations for: unvaccinated close contacts who were not wearing masks or for whom the infected individual was not wearing a mask during the indoor exposure.
  a. For these contacts, those who remain asymptomatic, meaning they have NOT had any symptoms, may discontinue self-quarantine under the following conditions:
    i. Quarantine can end after Day 10 from the date of last exposure without testing; OR
    ii. Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.
  b. To discontinue quarantine before 14 days following last known exposure, asymptomatic close contacts must:
    i. Continue daily self-monitoring for symptoms through Day 14 from last known exposure; AND
    ii. Follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure.
    iii. If any symptoms develop during this 14-day period, the exposed person must immediately isolate, get tested and contact their healthcare provider with any questions regarding their care.
Thanks to the support of our school community and funding from School Bond Measures, the District has worked systematically to ensure that each school campus is as safe as possible. In an effort to continue to ensure the safety of all of our campuses, we have implemented a number of measures at all of our sites. Below are a few of the security measures in place:

**Perimeter Fencing** – Perimeter fencing with a 1” mesh has been installed throughout each campus.

**Single Point of Entry** – Access to each campus is limited to one access point; the entry gate is monitored each morning by an adult to ensure visitors are directed to check in through the office.

**Security Cameras** - Security cameras have been installed throughout each campus; these cameras have proven to be extremely useful in helping deter crime.

**Visitor Check in System** – This system enhances school security by reading visitor drivers’ licenses, comparing the information to a national database, alerting campus administrators if a match is found; if no match was found, a visitor badge is printed that includes a photo. **All visitors on a school site are to have a visitor badge**.

**Staff ID Badges** – Staff members have been asked to wear their Savanna School District ID badge while on school campuses.

**Paging Systems** – Each site is equipped with a paging system that can be accessed from any site phone to make announcements or place the site into a ‘secure campus’ mode.

**Paging Gates** – We have installed paging phones at specific locations on each campus to allow access for parents with children enrolled in our after-school programs.

**Student Transportation Services** – Each bus is equipped with visual and audible cameras to assist drivers with student management as well as providing an additional layer of security for students and drivers. Students scan bus passes that provides real-time information on when and where students enter and exit the bus. We have tablets on each bus that allow the driver to verify students are exiting at the correct location.

**Classroom Door Locks** – Each classroom has exterior doors that can be locked from the inside, alleviating the need to open the door to lock it.

**Enhanced Fire Alarm Systems** – During the modernization projects at sites, the fire alarm systems were enhanced, updated and are fully automated and monitored.

**Increased Security Lighting** – After hours, each campus is lit with security lighting to ensure the continued safety and security of those working and to deter crime.

**Monitored Security Systems** – Each site has a monitored security system.

**Partnership with Local Police Departments** – Safety at each school has been enhanced through established relationships with our local police departments. Because student and staff safety are paramount, we are continually assessing the safety and security needs of our campuses. We appreciate your continued diligence in alerting us or local law enforcement when you see something that doesn’t look right. If you have any questions about the safety and security of our campuses, please speak with your school principal. Together, we will be able to continue to ensure our schools are safe and secure learning environments.
Classroom Heating, Ventilation & Air Conditioning (HVAC) Units

Savanna School District is very fortunate to have a community that supported local bond measures that allowed for the installation of modern air conditioning and heating systems on each of the Savanna School District campuses. The modern systems allow for efficient means of suppling thermal comfort for our students. The units automatically optimize available fresh air and filter interior air while the units are in operation.

In order to ensure the health and safety of students and staff while on school campuses, the following guidelines will be followed:

• The District shall ensure that all HVAC systems will operate consistent with CDPH guidelines. As per Cal/OSHA guidelines, the highest level of filtration efficiency compatible with the existing ventilation system shall be utilized.
• Filters will be changed quarterly or more often as needed.
• HVAC units will be inspected while the filters are being replaced to ensure they are in good repair.
• Units will be monitored continually using an online platform to ensure that units are functioning properly.
• HVAC units installed in Savanna are considered ‘smart’ units and will automatically provide the proper air exchange based on interior and exterior conditions.
• Air will be exchanged at the following rates based on conditions:
  • Low speed (500 cubic feet per minute) = 3.9 Air Changes per Hour
  • Medium speed (1000 cubic feet per minute) = 7.8 Air Changes per Hour
  • High speed (1500 cubic feet per minute) = 11.7 Air Changes per Hour
• This allows for continual air scrubbing/cleaning while the units are in operation.
• Fresh air will be introduced through the economizers as programmed by the equipment manufacturer. (15-20% at a minimum to as great as 35-50% as ambient temperature allows)
We believe healthy eating and good nutrition go hand-in-hand. School meals offer proteins and grains, fruits and vegetables, and milk, which meet or exceed the requirements of the Healthy, Hungry-Free Kids Act. Savanna School District will provide meals with student’s favorite breakfast and lunch entrées and a variety of fresh fruits and vegetables which meet all of the daily meal requirements.

School breakfast and lunch meals will be provided to all students free of charge during the 2021-22 school year.

Throughout the school year, our food services department will provide individually-packaged items for students to choose from. Breakfast meals will consist of 1 serving of grain, ½ cup of fruit, and 8 oz of 1% lowfat milk or nonfat chocolate milk daily. A daily breakfast menu contains 400-500 calories per day and less than 10% of the total calories may contain saturated fat. Half of the grains offered must be whole grain-rich, sodium levels must be equal to or less than 540mg per day with zero trans fats.

Our meals consist of 2 servings of grain & 2 servings of protein, ½ cup of fresh fruit and ½ cup of vegetable, and 8 oz of 1% lowfat milk or nonfat chocolate milk daily. A daily lunch menu contains 600-650 calories per day and less than 10% of the total calories may contain saturated fat. Half of the grains offered must be whole grain-rich, sodium levels must be equal to or less than 1,230 mg per day with zero trans fats.
Transportation

- Face masks/Personal Protective Equipment (PPE) will be worn by all drivers and District staff when on a school bus.
- The windows on the bus will be kept open if weather permits.
- All students will wear masks at all times while waiting at their assigned bus stop unless a student has an IEP or a health plan directing otherwise.
- Students will be seated by the bus driver and should follow all bus rules.
- Buses will be sanitized with electrostatic magnetic foggers at the end of each day in order to reduce the spread of viruses.

Student Arrival and Dismissal

- Each school will establish student arrival and dismissal procedures
- Students will not need to wear masks during arrival and dismissal; however, once they enter the classroom, masks will be required.
In-Class Learning Program for 2021-22

• Students will return to in-class learning Monday through Friday on a full day schedule. Homework assignments will be provided in accordance with Board Policy outside of class time.

• Parents will be expected to keep children home from school when they have a fever, cough, or are feeling ill.

• Thanks to the receipt of Elementary and Secondary School Relief Fund (ESSER) monies, class sizes will be reduced during the 2021-22 school year in order to provide teachers with the opportunity to address any potential learning loss experienced by students during school closures as well as to address the social, mental, and emotional needs of students returning to campus.

• Students will be expected to wear a face mask while inside a classroom.

• Teachers will teach and reinforce proper use and potential benefit of cloth face masks.

• Students with medical exemptions from wearing a mask will be required to provide a doctor’s note.

• Sanitizing stations will be located throughout each school including at the school entrance, in the lunch area, on playgrounds, and in each classroom. Soap and water at the sink are part of our standard in each classroom; these will be kept supplied. Drinking fountains will be available in classrooms and on campus. Water will be available for students to use for handwashing as well as filling any water bottles they bring from home. In addition, each site has a water bottle filling station near the lunch area.

• Plexiglass barriers will be available for use in classrooms.

• All guidelines outlined by the California Department of Public Health related to cleaning and sanitizing school facilities will be followed.

• All students and staff will be required to wear a mask while on a school bus as per the June 17, 2021 California Department of Public Health Guidelines.

• Mandates by the Orange County Health Care Agency, California Department of Public Health, and the Centers for Disease Control will be followed.

• We will closely monitor changes in guidelines and keep parents informed of any changes.
To ensure the health and safety of students and staff, a number of additional safety provisions have been put in place as students return to school. These include:

• **Face Masks:** Students and staff will wear facial coverings over the nose and mouth while inside or while riding on a school bus.

• **Physical Barriers:** Clear plexiglass partitions will be available in classrooms and between computer work stations in our Technology Learning Centers.

• **School Supplies:** Students are welcome to bring personal backpacks and supplies from home; however, supplies will be provided by the school as well.

• **Electronic Devices:** Students should not bring electronic devices to school. While out of class online work may be required, it is expected to be completed off campus.

• **Regular Hand Cleaning:** Students will be encouraged to participate in hand washing and/or hand sanitizing regularly throughout the school day.

• **Drinking Water:** Students are encouraged to bring a water bottle from home that can be refilled in the classroom or at the water bottle filling station on campus. Parents should label the water bottle with the student’s name and grade.

• **Recess Time:** Students will be able to use playgrounds during regularly scheduled recess times. Face masks will not be required outside; however, students may choose to wear them.

• **Cleaning and sanitizing:** Classrooms and restrooms will be cleaned and sanitized daily using the electrostatic magnetic fogger.

• **School Meals:** School meals will be provided to all students free of charge. Face masks will not be required outside; however, students may choose to wear them when not eating or drinking during breakfast and lunch.

• **Monitoring of COVID-19 case rates:** We will continue to monitor COVID-19 rates on our community and will take every precaution to keep students and staff safe.

• **Vaccines:** One of the most important tools we have to help keep each other safe is getting vaccinated. People are considered fully vaccinated two weeks after their second dose in a two-dose series, such as the Pfizer or Moderna vaccines, or two weeks after a single-dose vaccine, such as the Johnson & Johnson vaccine. It is anticipated that vaccines will be available for children 6-12 years old by this fall.

• **All mandates of the California Department of Public Health will be followed.**
The Savanna School District and Orange County Department of Education will partner to provide an Independent Study option for parents who are interested in an alternative education program for the 2021-2022 school year. Please note that this is an option for the 2021-22 school year only.

The Community Home Education Program (CHEP) is an Orange County Department of Education, Independent Study/Home School option for families of TK-6th grade students. Parents are assigned to a credentialed teacher that provides support and academic expectations and guidance.

CHEP supports parents who wish to take a prominent role in the daily academic delivery for their children. Families receive both teacher editions and student editions of all state adopted grade level curriculum from CHEP; note that the materials may be different from Savanna’s adopted curriculum.

Minimum monthly parent, student, teacher conferences are required. Grade level support courses, electives and lessons will be provided as follows: TK-3rd grade synchronous daily lessons; 4th-6th grades daily check in and a weekly synchronous lessons. All required state assessments and school assigned assessments are a required part of the program. Social and academic support staff are available.

Note: “Synchronous instruction” means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication between the teacher and pupil. Synchronous instruction shall be provided by the teacher of record.

If you do not follow the Independent Study Agreement, you will be reassigned to the Savanna School District. If a place within your school of residence is not available at your child’s grade level, he/she will be assigned to a classroom within the district. In order to enroll in the Independent Study program the following steps will need to be completed:

2. A district administrator will contact you for a meeting to discuss program details.
3. You will be given information for registration through the Orange County Department of Education Independent Study Program.
This COVID-19 Prevention Program (CPP) is considered an addendum to the District’s Injurt & Illness Prevention Program, copies of which are available on the District’s website at https://www.savsd.k12.ca.us/info/school-district/maintenance-operation—and—transportation

This update is based on the June 17, 2021 Cal/OSHA COVID-19 Prevention Emergency Temporary Standards which reflect the state’s latest COVID-19 public health guidance as well as the July 12, 2021 COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year. The foundational principle of this guidance is that all students must have access to safe and full in-person instruction and to as much instructional time as possible.

This COVID-19 Prevention Program is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace. The protocols outlined in this CPP are intended to supplement existing District policies and procedures, applicable agreements, and relevant requirements imposed by state and local health agencies. It is applicable during the current COVID-19 public health emergency.

I. Authority and Responsibility

A. The Superintendent or designee has overall authority and responsibility for implementing the provisions of this CPP. In addition, all supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and responding to questions by employees about the CPP.

B. All employees are responsible for using safe work practices, following all directives, policies and procedures, applicable collective bargaining agreements and memoranda of understanding with exclusive bargaining representatives, and assisting in maintaining a safe work environment.

C. The District shall conduct periodic inspections as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with employers' COVID-19 policies and procedures.

II. Identification and Evaluation of COVID-19 Hazards

Workplace Hazards

The following will be implemented in the workplace as needed to address potential COVID-19 hazards in accordance with applicable agreements:

1. Assessment of workplace-specific exposure to persons at, or who may enter, the District sites.

2. Evaluation of existing COVID-19 prevention controls and the need for different or additional controls.

3. Implementation of periodic inspections as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with current COVID-19 orders and directives from the California Department of Health, Cal/OSHA, and local health departments.

Employees and their authorized representatives are encouraged to bring to the District’s attention any potential health or safety hazard that may exist in the work area and assist in the evaluation of such hazards as appropriate. The attached Employee Safety Recommendation form (or equivalent) can be used for this purpose. These forms are available in the District Office and at each school site. Supervisors will follow up all suggestions and investigate the concerns brought up through these communication methods.
Feedback to the employees is critical, and must be provided for effective two-way communication. The District will pursue readily understandable health and safety communications for all affected employees.

B. **Employee Self-Screening**
1. All students, employees, and visitors should perform daily health checks to ensure no COVID-19 symptoms exist prior to entering school. Staff and students with any symptom consistent with COVID-19 or who have had close contact with a person with COVID-19 should be sent home or sent to an isolation area on site pending travel home.

III. **Control of COVID-19 Hazards**
The District will implement reasonable guidelines to mitigate employee exposure to the coronavirus in the workplace as follows:

A. **Mask Mandate (Face Coverings)**

Masks are optional outdoors for all students and staff in school settings. This includes ingress, egress, recess, lunch, P.E., and other outdoor activities.

All students are required to wear masks indoors unless exempt. Adults in school settings, regardless of vaccination status, are required to wear masks when sharing indoor spaces with students.

Outside the presence of students, unvaccinated adults must still wear masks indoors per the revised Cal/OSHA Emergency Temporary Standards, unless alone in a classroom or office.

Only fully vaccinated adults who are not in the presence of students may avoid wearing a mask indoors, subject to completion of an affidavit attesting to being fully vaccinated.

For employees, rules applicable to fully vaccinated adults — including those allowing vaccinated adults to avoid wearing a mask when indoors while outside the presence of students — will apply only when the “employer has documented that the person received, at least 14 days prior, … COVID-19 vaccine.” (California Code of Regulations, Title 8, Section 3205(b)(9).) Employees may self-attest to their vaccination status.

For non-employees who wish to avoid wearing a mask when indoors while not in the presence of students, the CDPH guidance allows the District to implement vaccine verification.

Persons exempted from wearing a mask due to a medical condition must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, provided the condition permits it. In limited situations where a face covering cannot be used for pedagogical or developmental reasons (e.g., communicating or assisting young children with special needs), a face shield with a drape can be used instead of a face covering while in the classroom, as long as the wearer maintains physical distance from others.

For employees who are not fully vaccinated, face coverings shall be worn when indoors or in District vehicles.

B. **Engineering Controls**

Ventilation should be optimized as per CDPH Guidelines.

Public health officials indicate that proper ventilation is necessary to minimize the transmission and infection from COVID-19 especially for individuals in a closed space for extended periods of time by reducing the airborne concentration of the virus and thus the risk of transmission and infection of COVID-19 through the air.
The District shall ensure that all HVAC systems will operate consistent with CDPH guidelines. As per Cal/OSHA guidelines, the highest level of filtration efficiency compatible with the existing ventilation system shall be utilized. The District shall ensure air filters are changed quarterly.

C. Cleaning and Disinfecting

1. The District shall ensure that all classrooms, restrooms, and workspaces are cleaned and disinfected regularly. Disinfecting includes providing disinfecting products that are EPA approved for use against the virus that causes COVID-19 and follows the manufacturer’s instructions for all cleaning and disinfection products (for example, safety requirements, PPE, concentration, and contact time). If a facility has had a sick person with COVID-19 within the last 24 hours, clean AND disinfect the spaces occupied by that person during that time.

D. Hand Sanitizing

Teach and reinforce washing hands, avoiding contact with one’s eyes, nose, and mouth, and covering coughs and sneezes among students and staff.

Promote hand washing throughout the day, especially before and after eating, after using the toilet, and after handling garbage, or removing gloves.

Ensure adequate supplies to support healthy hygiene behaviors, including soap, tissues, no-touch trash cans, face coverings, and hand sanitizer.

IV. Investigating and Responding to COVID-19 Cases

A. Investigation Procedures

1. The District will implement effective procedures to investigate COVID-19 cases in the workplace, including seeking information from employees regarding COVID-19 cases and close contacts, COVID-19 test results, and onset of COVID-19 symptoms, and identifying and recording COVID-19 cases.

2. Where there has been a COVID-19 case at a District worksite, and in the event there is a COVID-19 outbreak and/or a major outbreak, the District will take the following actions:

   (a) Determine the day and time the COVID-19 case was last present and, to the extent possible, the date of the positive COVID-19 test(s) and/or diagnosis, and the date the COVID-19 case first had one or more COVID-19 symptoms, if any were experienced.

   (b) Determine who may have had a close contact.

   (c) Give notice of the potential COVID-19 exposure, within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case, to all employees who may have had COVID-19 exposure and their authorized representatives, and independent contractors and other employers present at the workplace during the high-risk exposure period.

   (d) Make COVID-19 testing available at no cost, during paid time to all employees who had a close contact in the workplace and provide them with the information on benefits with the following exceptions:

      1. Employees who were fully vaccinated before the close contact and do not have COVID-19 symptoms.

      2. COVID-19 cases who returned to work and have remained free of COVID-19 symptoms, for 90 days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, for 90 days after the first positive test.
(e) Investigate whether workplace conditions could have contributed to the risk of COVID-19 exposure and what could be done to reduce exposure to COVID-19 hazards.

B. Case reporting, contact tracing, investigation and quarantine

Per AB 86 (2021) and California Code Title 17, section 2500, schools are required to report COVID-19 cases to the local public health department.

The local health department will assist with contact tracing and investigation.

When both parties were wearing a mask in the indoor classroom setting, unvaccinated students who are close contacts (more than 15 minutes over a 24-hour period within 0-6 feet indoors) may undergo a modified 10-day quarantine as follows. They may continue to attend school for in-person instruction if they:

i. Are asymptomatic;
ii. Continue to appropriately mask, as required;
iii. Undergo at least twice weekly testing during the 10-day quarantine; and

Quarantine recommendations for: unvaccinated close contacts who were not wearing masks or for whom the infected individual was not wearing a mask during the indoor exposure.

For these contacts, those who remain asymptomatic, meaning they have NOT had any symptoms, may discontinue self-quarantine under the following conditions:

a. Quarantine can end after Day 10 from the date of last exposure without testing; OR Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.

b. To discontinue quarantine before 14 days following last known exposure, asymptomatic close contacts must:
   i. Continue daily self-monitoring for symptoms through Day 14 from last known exposure; AND
   ii. Follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure.

If any symptoms develop during this 14-day period, the exposed person must immediately isolate, get tested and contact their healthcare provider with any questions regarding their care.

C. Confidentiality of Investigation

1. All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by the District will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

2. All employees’ medical records will also be kept confidential and not disclosed or reported without the employee’s express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law.
immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

V. System for Communicating
A. The District will implement a communication system with employees on matters relating to COVID-19 mitigation and response to ensure employees’ safety in the workplace. This will include a clear and concise exchange of information between the District and employees by providing a single point of contact for supervisors.
B. District employees will be encouraged to freely communicate with their supervisors concerning COVID-19 symptoms, possible COVID-19 exposures, possible COVID-19 workplace concerns and hazards, and suggestions for correction of potential hazards without fear of reprisal.
C. District employees will be asked to report to their immediate supervisor concerns regarding COVID-19 mitigation practices or possible COVID-19 exposure in the workplace without fear of reprisal.
D. Supervisors who, after assessing the concern, determine that additional guidance or assistance is required shall contact the Executive Assistant to the Superintendent who will triage the report and notify essential personnel for an appropriate response.
E. Employees with a disability, medical or other condition that places them at increased risk of severe COVID-19 illness and an accommodation is needed, will be encouraged to report it to their supervisor without fear of reprisal. The District will engage in the interactive process by evaluating the request and determining, with input from the employee and their health care provider, whether the employee can be accommodated and what reasonable accommodations will be offered.

VI. Training and Instruction
A. The District will offer training and instruction that includes:
1. Providing information on policies and procedures on COVID-19 hazards impacting employees.
2. Providing information concerning the contagious nature of COVID-19 including:
   (a) COVID-19 is an infectious disease that can be spread through the air.
   (b) COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
   (c) An infectious person may have no symptoms.
3. Employees will have access to any benefits available under legally mandated sick and vaccination leave, and, if applicable, workers’ compensation law.
4. Employees who are not fully vaccinated may request a respirator for voluntary use; employees requesting use of a respirator will be provided with training on its use.
5. Implement any other control measures as required by Cal/OSHA.
VII. Food service recommendations
1. Arrange for eating outdoors as much as feasible.
2. Clean frequently touched surfaces. Surfaces that come in contact with food should be washed, rinsed, and sanitized before and after meals.
3. Given very low risk of transmission from surfaces and shared objects, there is no need to limit food service approaches to single use items and packaged meals.

VIII. Vaccination
COVID-19 vaccination is strongly recommended for all eligible people in California, including teachers, staff, students, and adults sharing homes with these members of our school communities. Vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.

IX. COVID-19 Safety Planning Transparency Recommendations
In order to build trust in the school community and support successful return to school, it is a best practice to provide transparency to the school community regarding the school’s safety plans. Savanna School District shall post a safety plan, communicating the safety measures in place for 2021-22, on the District website. It will be reviewed at least every six months for possible revisions.
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**IDENTIFICATION OF SAFETY OR HEALTH HAZARD**

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**SUGGESTION FOR ABATEMENT OF THE SAFETY OR HEALTH HAZARD**

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Investigated by:

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